

Health and Social Care Research Sponsorship Committee (HSCRSC) a sub-committee of Research Committee

The Health and Social Care Research Sponsorship Committee (HSCRSC) has a core responsibility to govern research that falls within the remit of the UK Policy Framework for Health and Social Care Research. This is achieved by assessing and approving sponsorship of relevant research projects and providing subsequent oversight of sponsored projects on behalf of the university. In addition, the HSCRSC will foster and develop a culture of good health and social care research practice within our research community.

Terms of Reference

The Committee reports to the Research Committee and is responsible for:

1. the development, implementation and review of the University's policies (as approved by Research Committee) and procedures relating to health and social care research, as well as to relevant professional, statutory, and regulatory bodies' requirements;
2. ensuring institutional adherence to the University's health and social care research policies and associated procedures;
3. ensuring that the University fulfils its legal duties when acting as sponsor or co-sponsor for health and social care research projects;
4. reviewing and approving requests for sponsorship of health and social care research projects that involve NHS patients, their tissue or information, staff, equipment or other resources of the NHS and/or involve social care practitioners, their clients and resources, where this falls under the remit of the UK Policy Framework for Health and Social Care Research;
5. reviewing and approving health and social care research where projects pose significant reputational or financial risk to the university, and escalate decisions to other relevant parties or committees where appropriate;
6. providing oversight for monitoring and audit arrangements of health and social care research projects sponsored by the University and receiving relevant reports;
7. promoting awareness and understanding of good conduct in health and social care research throughout the University, and identify areas with training and development needs;
8. advising on the strategic direction for health and social care research at the institution in line with the University's priorities and;
9. annual reporting to Research Committee following assessment of the committee's own performance and efficiency with any recommendations for change as necessary.

Committee Composition

Ex officio

Executive Dean, Faculty of Health and Medicine (Chair)
Associate Dean for Research, Faculty of Health and Medicine (Deputy Chair)
University Academic Dean
Head of Research Quality and Policy (Research and Enterprise Services)
Information Governance Manager, or nominee (Strategic Planning and Governance)
Director of Strategic Planning, or nominee (Strategic Planning and Governance)
Deputy Head of Research Contracts, (Research and Enterprise Services)
Assistant Director of People & Organisational Effectiveness (Health & Safety)

Appointed

Senior and experienced health/clinical researchers from each faculty, including one statistician (maximum 2 per faculty)
Clinician or Allied Healthcare Professional (AHP) with Health and Social Care Research or Clinical Trials experience (three to be appointed across any faculty)
One or two independent lay members of relevant experience and expertise
Post-graduate clinical researcher
Member of clinical research staff (e.g. someone in a Research Associate position)
External – Senior member of an NHS Trust

In attendance

Clinical Research Governance Officer
Clinical Research Governance Administrator (Secretary)

Co-opted

Extraordinary members to serve when necessary, as consultants with specialist training and expertise

Terms of membership

Committee members will be appointed for three years, renewable once.

Notes

1. The membership will include at least one third female and one third male members.
2. The appointment of appointed members shall be ratified by Research Committee.
3. The Committee will normally meet four times a year, conducting work via correspondence as required.
4. The quorum for the Committee will be half the members plus one, including the Chair or Deputy Chair